

Office Manager Academy

The Business of Excellence

Office Manager Academy Application

September 14 & 15, 2017 October 19 & 20, 2017 December 14 & 15, 2017

The course fee is \$1,480.00 per person—to include 3 months of post-course support. Each course is two days with a continental breakfast, catered lunch, and an afternoon reception on the first day.

Personal Information		<i>please print</i>			
Name					
Title					
Cell Phone					
E-Mail					
Facebook					
Have you attended any of our private courses or lectures?		<i>If yes, please list them below</i>		YES	NO
How many years have you been with the practice?					
Practice Information		<i>please print</i>			
Doctor's Name					
Practice Name					
Address					
City, ST ZIP					
Doctor E-Mail					
Office Phone					
Website					
Age of the Practice		Number of Staff		Number of Offices/Satellites	
Number of Doctors			Average Monthly Starts		
Practice Goals:					
Are you a Private Client of Peniche & Associates?		YES		NO	
Who may we thank for referring you to the P&A Academy?					

Please e-mail your application to larissa@penicheteam.com (or) fax to 503-666-4937

Card # _____ Exp. Date: _____ CVC: _____



Cardholder Signature*: _____

**By signing, you acknowledge that you have read, understand and agree with the cancellation policy below.*

Academy Course Fee Policy: The course fee is refundable up to 30 days prior to the Academy Course. Cancellations within the 30 days prior to the course will have 50% of the course tuition transferred, one-time only, to the next available course. Your card will not be charged until you have received confirmation of your Academy acceptance.

